

**PTARMIGAN WEST METROPOLITAN DISTRICT NOS. 1-3**

**c/o Pinnacle Consulting Group, Inc.  
550 W. Eisenhower Blvd. | Loveland, CO 80537  
Phone: 970-669-3611 | FAX: 970-669-3612**

NOTICE OF SPECIAL MEETING AND AGENDA

**NOTICE IS HEREBY GIVEN** that the Boards of Directors of Ptarmigan West Metropolitan District Nos. 1-3 of the County of Larimer, State of Colorado, will hold a special meeting at the time, date, and location via teleconference and can be joined through the directions noted below for the purpose of conducting such business as listed in the attached agenda and such other business as may come before the Boards. Notice of the meeting has been duly posted per §§32-1-903 (1)- (2) and 24-6-402(2)(c), C.R.S and SB21-212. The meeting is open to the public.

**Board of Directors Ptarmigan Metropolitan Districts Nos. 1-3:**

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David Muth – President/Chairman	Term Expires: May 2023
Scott Robbins – Vice President/Assistant Secretary/Assistant Treasurer	Term Expires: May 2023
Leslie Kulbeck – Vice President/Assistant Secretary/Assistant Treasurer	Term Expires: May 2025
Vacant	Term Expires: May 2025
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**DATE: November 8, 2022 (Tuesday)**

**TIME: 12:00 PM**

**PLACE: Via Telephone/Video Conference and Windsor Severance Fire Station 1  
100 7th Street Windsor, Colorado 80550**

<https://us02web.zoom.us/j/83734495743?pwd=KzdpRTR4MzJHS3pWcHRvdkZEbUt4Zz09>

This meeting is being held via Zoom you can also join by calling the numbers listed below

Meeting ID: 837 3449 5743

Passcode: 539275

Phone:

719 359 4580 US

8773 5247 US Toll-free

**I. ADMINISTRATIVE ITEMS**

- A. Call to Order.
- B. Declaration of Quorum/Combined Meeting of District Nos. 1-3/Director Disclosure of Potential Conflicts of Interest.
- C. Consider Approval of Agenda.
- D. Consider Approval of September 29, 2022, Special Meeting Minutes.
- E. Public Comments on Non-Agenda Items. (Comments are limited to three (3) minutes).

**II. CONSENT AGENDA**

- A. Ratification of Payables.
- B. Approval of First Addendum to Agreement with Independent District Engineering Services, LLC for Cost Certification Services.
- C. Approval of Second Amendment to Funding and Reimbursement Agreement with Windsor Investments, Ltd., and JBT Associates, LLC.

**III. FINANCIAL ITEMS**

- A. Finance Manager's Report.
- B. Bond Update.
- C. Public Hearings regarding the Proposed Amended 2022 and Proposed 2023 Budgets.

- D. Consider Adoption of Amended 2022 Budgets; Consider Approval of Resolution to Amend Budgets; and Appropriate Sums of Money.
- E. Consider Adoption of 2023 Budgets; Consider Approval of Resolution to Adopt Budgets; and Appropriate Sums of Money.

**IV. LEGAL ITEMS**

- A. Consideration and Approval of 2023 Joint Annual Administrative Resolution.
- B. Consideration and Approval of Joint May 2023 Election Resolution.

**V. DISTRICT MANAGER ITEMS**

- A. District Manager's Report.

**VI. ITEMS FROM DIRECTORS**

**VII. OTHER MATTERS**

- VIII. EXECUTIVE SESSION** – if necessary, the Board intends to inter into executive session pursuant to § 24-6-402(4)(b), C.R.S., to conference with an attorney for the District for the purposes of receiving legal advice.

**IX. ADJOURNMENT**

\*\*\*The next Regular Meeting is scheduled for TBD. \*\*\*